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Next 1 Page(s) In Document Denied

Approved For Release 2009/06/23 : CIA-RDP05T00644R000601810001-8  
OFFICE OF THE DIRECTOR

Date: January 8, 1981

TO: Admiral Turner

FROM:

SUBJECT: "Staff Christmas Party"

REMARKS:

Just thought I would check with you and  
Mrs. Turner one last time before I make the  
final telephone calls re the party.

Is 25 January from 4:00 to 6:00 still on?

Yes ✓

No       

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*The Director of Central Intelligence  
and Mrs. Turner  
request the pleasure of the company of  
Mr. and Mrs. Doe  
at the Staff Christmas Party  
on Saturday, the twentieth of December  
at seven to nine o'clock  
Manorwood on the Potomac*

R.S.V.P.

STAT

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**Page Denied**

28 October 1980

MEMORANDUM FOR THE DIRECTOR

FROM: Special Assistant

SUBJECT: DCI Staff Christmas Party

1. Anticipating that you plan to host a staff Christmas party, I have prepared a proposed guest list. Included are:

a. All DCI Security personnel, even part-timers.

b. Any of your personal staff who assisted during any part of the year, e.g. [redacted]

Dropped are:

a. [redacted] who has been invited for three years and has never accepted.

b. [redacted]

2. The total invites are the same for 1979 and 1980. Recommended dates:

a. ~~1st - 13 December, Saturday~~ <sup>20</sup> Sunday

~~b. 2nd - 6 December, Saturday~~ Sunday

Attachment:  
Proposed 1980 Guest List

*Intend 20 Dec - SAT*

*Why dropped?*

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